

**DARLINGTON TOWN COUNCIL & UTILITY BOARD
MINUTES**

January 16, 2018

President Justin Sparrow opened the meeting with all council members present along with Clerk Treasurer Michelle Cash. First order of business was to elect a president for the 2018 calendar year. Motion to elect Mrs. Kim Carpenter as President and Mr. Justin Sparrow as Vice President was made by Mrs. Sutherlin, seconded by Mrs. Cohee. Motion Approved (5-0)

President Kim Carpenter asked for a motion to approve the minutes from the December 12, 2017, Mrs. Cohee made a motion to approve, seconded by Mrs. Sutherlin. Motion Approved (5-0). A motion was made to approve the January 10, 2018 Executive Meeting by Mrs. Cohee, seconded by Mr. Sparrow. Motion Approved (5-0)

Mr. Sparrow made a motion to approve the APV docket, Appropriations Report, Payroll Docket, seconded by Mrs. Cohee. Motion Approved (5-0)

There was no Public Comment

Under New Business:

Clerk Treasurer Cash presented the council with information on Attorney Kent Minnette, Mrs. Sutherlin made a motion to approve the engagement letter with Mr. Minnette, seconded by Mr. Hatley. Motion Approved (5-0)

Next under new business was appointment of Liaison Officers, the following council members were appointed:

- DFI – Mrs. Cohee
- Park Board – Clerk Treasurer (Minutes)
- Library – Mrs. Sutherlin
- Police Department – Mr. Sparrow
- Town Hall – Mrs. Carpenter
- Utility - Ron Hatley

Clerk Treasurer requested for council approval to ask Attorney Kent Minnette to have a Resolution ready for the February Meeting so that the Town can use their current crime policy for the employees who are not bonded. Motion to approve was made by Mr. Hatley, seconded by Mrs. Sutherlin. Motion carried (5-0) Council would also like Attorney Minnette to review our No Soliciting Ordinance. The council would also like to look into an ordinance to have residents to remove vehicles off the streets when parked on the opposite side so the snow plow a through.

Under Old Business: None

Staff and Elected Officials Report

Carolyn Hatley, Billing Clerk gave the December monthly report to all council members.

Mike McKinney, Waste Water Operator informed the council of a surge that came thru and damaged pump 1 and 2, damage was estimated close to \$5,000.00 for repair. Mike informed the council that he would get a quote on new ones that had a longer life span but would cost somewhere around \$13,000.00. A motion to replace to BBC Pumps for wastewater was made by Mrs. Carpenter, seconded by Mr. Hatley. Motion carried (5-0)

Greg Gayler, Utility Superintendent gave a progress report on the current outages and maintenance. Mr. Gayler also informed the council that he would like to advertise for the new hire somewhere around February and have the position hired sometime in March. After much discussion the council at this time would like to table the hiring.

Street Superintendent/ Utility Lineman Brian Mullen reported on the different drainage issues he would like to see repaired and included in the Storm Water Grant Project. Mr. Mullen will meet with the Engineer in the next couple of weeks to do a scope of what the project will entail.

Marshall David Long updated the council on the decibel reader and let them know it was in. Mr. Long is still looking into getting a speed board and reporting back to the council with the cost. Mr. Rivers will be on light duty until April 17, 2018 but is willing to take the day shift and work in the office for a few hours. President Carpenter is putting together a job description to go over with the Town Marshall before we hire any additional deputies.

Park Superintendent Dick Ames gave an update on the recent events with the Covered Bridge project. BLN provided the Clerk Treasurer with an updated contract for putting together the specs for the bidding and advertisement. Mrs. Cohee made a motion to approve the contract, seconded by Ron Hatley. Motion carried (5-0). Clerk Treasurer Cash asked the council what was the plan for the Covered Bridge if enough money was not donated. At this time Mr. Sparrow said he would be reaching out to The Community Foundation to see if any grant money could be awarded for the project. Mr. Ames along with Clerk Treasurer Cash reported the need for a contractual agreement between the Park Board and the Town Council. The council would like any purchases made over \$1,000.00 to be approved by the Town Council Board. Clerk Treasurer Cash asked Mr. Ames about the balances in the three checking accounts that he has for the Darlington Youth Sports League. Mr. Ames reported the balance as of December 31, 2017 as follows: Co-ed – \$312.00; Youth League - \$3,700.00; and Concession Stand - \$1,057.00. At this time President Carpenter asked that Mr. Ames get full copies of all the 2017 Bank Reconciliation for all three accounts to the Clerk Treasurer with the next few weeks.

Clerk Treasurer Cash asked for a motion to approve the Animal Control Services Contract Payment for 2018. Motion to approve was made by Mrs. Cohee, seconded by Mr. Hatley. Motion carried (5-0) Clerk Treasurer Cash presented the Council with the Conflict of Interest, and Nepotism Forms for signature for 2018. Clerk Treasurer asked for a motion to accept the 1782 notice if it came in with no changes for the budget year 2018. Motion was made by Mrs. Cohee, seconded by Mrs. Carpenter. Motion Carried (5-0)

Under Public Comment: None

Motion to adjourn was made by Mr. Hatley, and seconded by Mrs. Sutherlin. Motion Approved (5-0).

Next Scheduled Meeting – February 20, 2018 @ 6:00 p.m.


Justin Sparrow, Council President



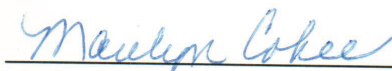
Ron Hatley, Council Member



Kimberley Carpenter, Council Member



Teresa Sutherlin, Council Member



Marilyn Cohee, Council Member

Attest:


Michelle R. Cash, Clerk-Treasurer